

**City of Hawk Point**  
**Minutes of Regular Meeting**  
**Monday, November 6, 2017**

The Board of Aldermen of the City of Hawk Point held a regular meeting on Monday, November 6, 2017, at the Hawk Point Civic Center, pursuant to the agenda posted Thursday, November 2, 2017.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Alderpersons Jennifer Crigger, Brenda Bryant, Adam Stanek and Shawn Ellis. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, City Attorney Cindy Davenport, Public Works Terry Stuck and Johnnie Baker, and Police Chief Bob Bone.

Guests in Attendance: Gina Bueneman-Cooper

**APPROVAL OF AGENDA**

Amendment to the Agenda

*Motion to add Harassment and Discrimination Training to the top of the Agenda was made by Alderman Bryant and Seconded by Alderman Crigger*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

***MOTION PASSED 4 TO 0.***

*Alderman Crigger moved and Alderman Stanek seconded the motion to approve the agenda.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

***MOTION PASSED 4 TO 0.***

**APPROVAL OF THE MINUTES**

*Alderman Crigger moved and Alderman Bryant seconded the motion to approve the minutes for the previous Regular Meeting.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

***MOTION PASSED 4 TO 0.***

**HARASSMENT AND DISCRIMINATION TRAINING**

Ms. Gina Bueneman-Cooper gave training on Harassment and Discrimination to all employees and elected officials.

**PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC**

**Item 4.A.** Nothing to discuss at this time.

## **NEW BUSINESS**

### **Item 5.A. Reevaluate Hawk Point Fire Department Utility Flat Rate**

City Clerk Samantha Shelton explained her data findings regarding the average consumptions for the Fire Department for the past 2 years and what her recommendation is for their flat rate.

*Motion to approve the Flat Rate of \$58.73 per month with 1 month at \$66.97 for primacy fee's and to monitor the Fire Departments consumption for the next 3 years, adjusting their flat rate annually when needed, and to set a permanent flat rate for the Department after the 3<sup>rd</sup> year if consistently averaging the minimum consumption, made by Alderman Crigger and seconded by Alderman Stanek.*

*Roll Call Vote:*

*Alderman Ellis            AYE                    Alderman Crigger        AYE*

*Alderman Bryant        AYE                    Alderman Stanek        AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

### **Item 5.B. SEMA National Flood Insurance Program**

City Clerk Samantha Shelton provided the information she received regarding the National Flood Insurance Program. City Attorney Cindy Davenport gave her opinion.

*Motion to approve Resolution 2017-01 to Apply for the SEMA National Flood Insurance Program was made by Alderman Bryant and Seconded by Alderman Crigger.*

*Roll Call Vote:*

*Alderman Ellis            AYE                    Alderman Crigger        AYE*

*Alderman Bryant        AYE                    Alderman Stanek        AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

## **UNFINISHED BUSINESS**

### **Item 6.A. Wastewater Project**

Mayor Henebry reported that the bid opening/meeting will be taking place at the Civic Center on Thursday, November 29, 2017 @ 3:00pm.

## **REPORT OF OFFICERS, BOARDS AND COMMITTEES**

### **Item 7.A. Police Report – Robert Bone**

Chief Bone reported on ordinance violations, new hires and the possibility of moving the 35 mile and hour speed limit back on West Highway 47 as well as adding a Street Light. Chief Bone will contact Modot.

### **Item 7.B. Public Works Report – Terry Stuck & Johnnie Baker**

Terry Stuck reported that the Publics Works department have marked the water lines and meters in the new Online Mapping System.

### **Item 7.C City Clerks Report – Samantha Shelton**

Monthly Financial Reports

*Alderman Bryant moved and Alderman Crigger seconded the motion to approve the September 2017 Financial Reports.*

*Roll Call Vote:*

*Alderman Ellis            AYE                    Alderman Crigger        AYE*

*Alderman Bryant        AYE                    Alderman Stanek        AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

Monthly Utility Revenue Transfer

Motion to approve the transfer of \$25,418.69 from the Water Account to the Sewer Account for the Combined Months of September and October 2017 was made by Alderman Crigger and Seconded by Alderman Stanek.

Roll Call Vote:

Alderman Ellis	AYE	Alderman Crigger	AYE
Alderman Bryant	AYE	Alderman Stanek	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

Motion to approve the transfer of \$6,179.31 from the Water Account to the Sewer Account for the Combined Months of September and October 2017 was made by Alderman Crigger and Seconded by Alderman Stanek.

Roll Call Vote:

Alderman Ellis	AYE	Alderman Crigger	AYE
Alderman Bryant	AYE	Alderman Stanek	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

**Item 7.D Mayor and Aldermen’s Report**

Alderman Crigger – CYV Program (Student: Emily Barone)

Alderman Jennifer Crigger explained the CYV Program at Troy Highschool.

Motion to approve to have Ms. Emily Barone complete her CYV Program with the City of Hawk Point City Hall made by Alderman Bryant and Seconded by Alderman Ellis.

Roll Call Vote:

Alderman Ellis	AYE	Alderman Crigger	AYE
Alderman Bryant	AYE	Alderman Stanek	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0.**

**Item 7.E. City Attorneys Report**

City Attorney Cindy Davenport reposted on Ordinance Violations.

**Item 7.F. Cemetery Board**

Mayor Robert Henebry explained the Cemetery Management Software (Datatech) to the Board. Discussion took place at this time.

**Item 8.A. Approval of 2018 Calendar**

Motion to approve the 2018 Calendar was made by Alderman Crigger and Seconded by Alderman Stanek.

Roll Call Vote:

Alderman Ellis	AYE	Alderman Crigger	AYE
Alderman Bryant	AYE	Alderman Stanek	AYE
AYES 4	NAYS 0	ABSENT 0	

**MOTION PASSED 4 TO 0**

**Item 9.A. 2018 Budget Review/Planning**

TABLED to next Board Meeting

**Item 9.B. Approval of 2018 Budget**

TABLED to next Board Meeting

*Motion to pay bills was made by Alderman Bryant and seconded by Alderman Ellis.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

***MOTION PASSED 4 TO 0.***

*Motion to Adjourn was made by Alderman Ellis and Seconded by Alderman Crigger.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

***MOTION PASSED 4 TO 0.***

Meeting Adjourned.

Next regular meeting scheduled Monday, December 4, 2017, at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: \_\_\_\_\_ ATTESTED: \_\_\_\_\_ DATE: \_\_\_\_\_