

**City of Hawk Point**  
**Minutes of Regular Meeting**  
**Tuesday, September 4, 2018**

The Board of Aldermen of the City of Hawk Point held a regular meeting on Tuesday, September 4, 2018, at the Hawk Point Civic Center, pursuant to the agenda posted Thursday, August 30, 2018.

Mayor Robert Henebry called the meeting to order at approximately 6:00 p.m. Present were Aldermen Jennifer Crigger, Brenda Bryant, Tom Boling, and Johnnie Baker. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, City Attorney Cindy Davenport, Police Chief Bob Bone, Public Works Terry Stuck and Public Works Shawn Ellis.

Guests in Attendance: John Emmerson

**APPROVAL OF AGENDA**

*Alderman Bryant moved and Alderman Baker seconded the motion to approve the agenda.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

***MOTION PASSED 4 TO 0.***

**APPROVAL OF THE MINUTES**

*Alderman Crigger moved and Alderman Bryant seconded the motion to approve the minutes for the previous Regular Meeting.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

***MOTION PASSED 4 TO 0.***

*Alderman Bryant moved and Alderman Boling seconded the motion to approve the minutes for the previous Special Meeting.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

***MOTION PASSED 4 TO 0.***

**PUBLIC HEARING**

**Item 4.A. Setting of Tax Rates**

City Clerk Samantha Shelton explained the recommendation for the 2018 Tax Rates.

The Public had nothing to say at this time.

*Motion to approve the proposed 2018 Tax Rates at 0.3462, keeping it the same as the previous year (2017), was made by Alderman Crigger and seconded by Alderman Baker.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

***MOTION PASSED 4 TO 0.***

**PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC**

**Item 5.A. Lucas & Lisa Hahn – 101 Justin Court – Forgiveness of Sewer for Water Leak in Pool**

Lucas & Lisa Hahn were not present at this time.

**Item 5.B. Brenda Bryant – 278 Chestnut – Building Permit Application**

Ms. Bryant explained her plans for Building on her property of 278 Chestnut. Discussion took place at this time.

*Motion to approve Ms. Bryant’s Building Permit Application for 278 Chestnut and its expiration in 6 months was made by Alderman Crigger and seconded by Alderman Baker.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>ABSTAINED</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

**MOTION PASSED 3 TO 0.**

**NEW BUSINESS**

**Item 6.A. Civic Center – Food Pantry**

Mayor Robert Henebry discussed moving the location of the Food Pantry into the main meeting room of the Civic Center.

*Motion to allow the Food Pantry to rent a portion of the main meeting room of the Civic Center, providing a key for entry, and for the Food Pantry to pay \$75.00 per month for their portion of Electric/Gas Utilities was made by Alderman Bryant and Seconded by Alderman Baker.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

**MOTION PASSED 4 TO 0.**

**UNFINISHED BUSINESS**

**Item 7.A. Wastewater Project**

Mayor Robert Henebry read aloud the update sent via email from Dennis Stith (McClure Engineering) on the Wastewater Project.

**Item 7.B. 2018 Budget Review**

Discussion was had to amend the 2018 Budget to accommodate a temporary employee to assist the police department with secretarial services and to accommodate for the pay raise of Ellen Ross.

*Motion to approve to amend the 2018 Budget by deducting \$1,500.00 from line item: ‘Temporary Employee’ and transferring that amount to line item: ‘Police Clerk’, to accommodate for the pay raise of Ellen Ross was made by Alderman Boling and seconded by Alderman Bryant.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

**MOTION PASSED 4 TO 0.**

*Motion to approve that Chief Bob Bone contract out for temporary police secretarial work while the Police Clerk is on leave, up to the amount of \$20.00 per hour for a maximum of 80 hours, was made by Alderman Boling and seconded by Alderman Bryant.*

*Roll Call Vote:*

<i>Alderman Baker</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Boling</i>	<i>AYE</i>
<b>AYES 4</b>	<b>NAYS 0</b>	<b>ABSENT 0</b>	

**MOTION PASSED 4 TO 0.**

## **REPORT OF OFFICERS, BOARDS AND COMMITTEES**

### **Item 8.A. Police Report – Bob Bone**

#### *Police Department Roof Repair Bids*

Public Works Terry Stuck was advised to get updated bids for the roof repairs.

TABLED to the October 2018 Meeting

#### *Annexing in Prairie Road*

TABLED to the October 2018 Meeting.

#### *Nuisance Violations*

Did not go into closed session at this time.

Chief Bob Bone reported that the nuisance violations were ongoing.

### **Item 8.B. Public Works Report – Terry Stuck**

Public Works Terry Stuck gave his Monthly Report and reported on the existing lagoons compliance.

### **Item 8.C City Clerks Report – Samantha Shelton**

#### Monthly Financial Reports

*Alderman Bryant moved and Alderman Baker seconded the motion to approve the July 2018 Financial Reports.*

#### *Roll Call Vote:*

*Alderman Baker AYE Alderman Crigger AYE*

*Alderman Bryant AYE Alderman Boling AYE*

*AYES 4 NAYS 0 ABSENT 0*

***MOTION PASSED 4 TO 0.***

#### Monthly Utility Revenue Transfer

*Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Sewer Account in the amount of \$16,443.04 was made by Alderman Bryant and Seconded by Alderman Crigger.*

#### *Roll Call Vote:*

*Alderman Baker AYE Alderman Crigger AYE*

*Alderman Bryant AYE Alderman Boling AYE*

*AYES 4 NAYS 0 ABSENT 0*

***MOTION PASSED 4 TO 0.***

*Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Trash Account in the amount of \$3,039.49 was made by Alderman Bryant and Seconded by Alderman Crigger.*

#### *Roll Call Vote:*

*Alderman Baker AYE Alderman Crigger AYE*

*Alderman Bryant AYE Alderman Boling AYE*

*AYES 4 NAYS 0 ABSENT 0*

***MOTION PASSED 4 TO 0.***

### **Item 8.D Mayor and Aldermen's Report**

Nothing to report at this time.

### **Item 8.E. City Attorneys Report**

Nothing to report at this time.

### **Item 8.F. Cemetery Board**

Nothing to report at this time.

*Motion to pay bills was made by Alderman Crigger and seconded by Alderman Baker.*

*Roll Call Vote:*

*Alderman Baker            AYE                    Alderman Crigger        AYE*

*Alderman Bryant        AYE                    Alderman Boling        AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

*Motion to Adjourn was made by Alderman Crigger and Seconded by Alderman Boling.*

*Roll Call Vote:*

*Alderman Baker            AYE                    Alderman Crigger        AYE*

*Alderman Bryant        AYE                    Alderman Boling        AYE*

*AYES 4            NAYS 0            ABSENT 0*

***MOTION PASSED 4 TO 0.***

Meeting Adjourned.

Next regular meeting scheduled Monday, October 1, 2018 at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: \_\_\_\_\_ ATTESTED: \_\_\_\_\_ DATE: \_\_\_\_\_