

**City of Hawk Point**  
**Minutes of Regular Meeting**  
**Monday, April 2, 2018**

The Board of Aldermen of the City of Hawk Point held a regular meeting on Monday, April 2, 2018, at the Hawk Point Civic Center, pursuant to the agenda posted Thursday, March 28, 2018.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Aldermen Jennifer Crigger, Brenda Bryant, and Shawn Ellis. Alderman Adam Stanek was absent at this time. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, City Attorney Cindy Davenport, Public Works Terry Stuck and Johnnie Baker, and Police Chief Bob Bone

Guests in Attendance: Kelsey Wyatt, Tammy Stout and Tom Boling

**APPROVAL OF AGENDA**

*Alderman Bryant moved and Alderman Ellis seconded the motion to approve the agenda.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

***MOTION PASSED 3 TO 0.***

**APPROVAL OF THE MINUTES**

*Alderman Bryant moved and Alderman Crigger seconded the motion to approve the minutes for the previous March 5, 2018, Regular Meeting.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

***MOTION PASSED 3 TO 0.***

*Alderman Crigger moved and Alderman Ellis seconded the motion to approve the minutes for the previous March 15, 2018 Rescheduled Regular Meeting.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

***MOTION PASSED 3 TO 0.***

**PETITIONS & BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC**

Nothing discussed at this time.

**NEW BUSINESS**

**Item 5.A.** Josh & Kelsey Wyatt -

Mrs. Wyatt explained that they had a water leak under their home. She then asked the Board to forgive the additional sewer on their utility bill caused by the unusual amount of water from the water leak.

*Motion to approve to reduce the Wyatt's sewer portion of their utility bill by the amount of \$34.60 was made by Alderman Bryant and Seconded by Alderman Crigger.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

***MOTION PASSED 3 TO 0.***

**UNFINISHED BUSINESS**

**Item 6.A. Wastewater Project**

Mayor Henebry reported that we are still waiting on USDA to review and approve the Sale of Land Contract. City Clerk Samantha Shelton has been in contact with Senator Roy Blunt’s Office, who stated that they will be in contact with USDA to try and assist with speeding up the contract review and approval process.

**Item 6.B. Advertisement for Part Time Public Works/Maintenance Employee**

City Clerk Samantha Shelton provided a draft advertisement for the paper and recommended posting it in Lincoln County and Warren County.

*Motion to approve the provided advertisement for the paper was made by Alderman Bryant and Seconded by Alderman Ellis.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

**MOTION PASSED 3 TO 0.**

**Item 6.C. Removal of Alderman Stanek from the Board of Aldermen**

Mayor Robert Henebry stated that the city will give Alderman Stanek a Public Hearing.

*Motion to schedule the Public Hearing for Alderman Stanek’s Removal from the Board of Aldermen and for City Attorney Cindy Davenport to send Alderman Stanek the letter provided was made by Alderman Bryant and seconded by Alderman Ellis.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

**MOTION PASSED 3 TO 0.**

**REPORT OF OFFICERS, BOARDS AND COMMITTEES**

**Item 7.A. Police Report – Bob Bone**

Police Department Roof Repairs

Public Works Terry Stuck stated that he had only received one Bid for the Repair of the Police Station Roof at this time.

Chief Bob Bone discussed Ordinance Violations with the Board.

Tammy Stout stated that the repairs to the mobile homes on Sage Street had not been done in the time frame that she had given in the early months of 2017 but that she would have them completed by April 11, 2018 (weather permitting). Chief Bob Bone is to investigate the matter on April 11, 2018.

Police Department Payroll

Discussion between the Board regarding Police Department Payroll took place.

*Motion to increase Robert Bone’s pay to \$18.00/hour and to increase Wayne Mueller’s pay to \$15.00/hour was made by Alderman Bryant and Seconded by Alderman Ellis.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

**MOTION PASSED 3 TO 0.**

**Item 7.B. Public Works Report – Terry Stuck & Johnnie Baker**

Street Repairs

Public Works Terry Stuck stated that they had replaced the pump on Prairie Road and that the water tower had been overflowing.

**Item 7.C City Clerks Report – Samantha Shelton**

Monthly Financial Reports

*Alderman Crigger moved and Alderman Bryant seconded the motion to approve the February 2018 Financial Reports.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

**MOTION PASSED 3 TO 0.**

Monthly Utility Revenue Transfer

*Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Sewer Account in the amount of \$14,182.66 was made by Alderman Bryant and Seconded by Alderman Crigger.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

**MOTION PASSED 3 TO 0.**

*Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Trash Account in the amount of \$3,377.27 was made by Alderman Bryant and Seconded by Alderman Crigger.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<b>AYES 3</b>	<b>NAYS 0</b>	<b>ABSENT 1</b>	

**MOTION PASSED 3 TO 0.**

2018 General Municipal Election Reminder: April 3, 2018

City Clerk Samantha Shelton reminded the Board and those in attendance that the election was the following day, April 3, 2018.

City Clerk Samantha Shelton advised the Board that she had recently updated the City’s Website.

**Item 7.D Mayor and Aldermen’s Report**

Alderman Crigger stated that she was still working on gathering information on Cemetery Data Entry Software.

**Item 7.E. City Attorneys Report**

Draft Ordinance: Setbacks for Businesses

Ordinance regarding setback for businesses is to be posted at city hall and brought to the May 7, 2018, Board Meeting for approval.

Dispatch & Public Works Emergency Line

City Attorney Cindy Davenport provided a letter to Lincoln County Dispatch regarding the Public Works Emergency Calls for the Board’s review and for Robert to complete and sign after it is put onto city letterhead.

**Item 7.F. Cemetery Board**

Nothing discussed at this time.

*Motion to pay bills was made by Alderman Crigger and seconded by Alderman Ellis.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

***MOTION PASSED 3 TO 0.***

*Motion to Adjourn was made by Alderman Crigger and Seconded by Alderman Ellis.*

*Roll Call Vote:*

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Crigger</i>	<i>AYE</i>
<i>Alderman Bryant</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>ABSENT</i>
<i>AYES 3</i>	<i>NAYS 0</i>	<i>ABSENT 1</i>	

***MOTION PASSED 3 TO 0.***

Meeting Adjourned.

Next regular meeting scheduled Monday, May 7, 2018 at 6:00 p.m.

Respectfully Submitted: Samantha Shelton, City Clerk

APPROVED: \_\_\_\_\_ ATTESTED: \_\_\_\_\_ DATE: \_\_\_\_\_